

## *Lauderhill Police Officers' Retirement Plan*

C/O Precision Pension Administration, Inc.  
13790 NW 4<sup>th</sup> Street, Suite 105, Sunrise, Florida 33325

Phone: 954.636.7170

Toll Free Fax: 866.769.0678

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AS PART OF OUR ONGOING EFFORT TO SECURELY HANDLE INFORMATION TRANSFERS, PLEASE REFRAIN FROM SENDING THIS DOCUMENT BACK VIA UNSECURED E-MAIL.

OTHER ALTERNATIVES EXIST TO INCLUDE US MAIL, FAX (NUMBER CITED ABOVE) OR MAKE AN APPOINTMENT TO DROP OFF AT THE OFFICE

LASTLY, ALSO, PLEASE USE LAST FOUR (4) OF SOCIAL SECURITY NUMBER ONLY

THANK YOU

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## MEMBER INFORMATION FORM

### REFUND/ROLLOVER OF CONTRIBUTIONS

### FORMER EMPLOYEE DATA

Hire Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Resignation Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Member Name: \_\_\_\_\_

Marital Status: \_\_\_\_\_ SS#: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Submit Proof) (Submit Proof)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone : (\_\_\_\_) \_\_\_\_\_ Cellular: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

-----  
\_\_\_\_\_  
Former Member's Signature

\_\_\_\_\_  
Date

**Return to: Lauderhill Police Officers' Retirement System 13790 N.W. 4<sup>th</sup> Street, # 105, Sunrise, Florida 33325**

#### SOCIAL SECURITY NUMBER COLLECTION DISCLOSURE STATEMENT

Your social security number is requested for purposes of determining eligibility for retirement benefits as a plan member, retiree or beneficiary; for processing of retirement benefits; for verification of retirement benefits; for income reporting; or for other notice or disclosures related to retirement benefits. Your social security number will be used solely for one or more of these purposes. The collection and use of your social security number is authorized by Section 119.071(5)(a)(2)(a)(II), Florida Statutes.

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#### Office use only

Updated/Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

# Lauderhill Police Officers' Retirement Plan

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## RETURN OF CONTRIBUTIONS TO NON-VESTED MEMBERS AND WAIVER OF RIGHTS AND BENEFITS

I, \_\_\_\_\_, the undersigned non-vested member of the City of  
Lauderhill Police Officers' Retirement Plan (the "Pension Plan") hereby request a return of my  
accumulated employee contributions in the amount of \$ \_\_\_\_\_.

Below please indicate whether you have taken another full-time position with the City of  
Lauderhill.

\_\_\_\_\_ I have taken another full-time position with the City of Lauderdale

\_\_\_\_\_ I **have not** taken another full-time position with the City of Lauderdale

If you have taken another full-time position with the City of Lauderdale you may be eligible for  
coordination of benefits if, upon termination from this Pension Plan, you **do not** withdraw your  
accumulated employee contributions. Coordination of benefits is a way for you to combine credited service  
to meet retirement eligibility in this Pension Plan and in another City of Lauderdale pension plan.  
Coordination of benefits allows you to receive benefit payments under two or more City of Lauderdale  
pension plans. Benefits payable under this Pension Plan and another City of Lauderdale pension plan are  
available if you earn a minimum of seven (7) years of aggregate credited service in any City of Lauderdale  
pension plan.

Please place your initials on the space to the left of each paragraph below to acknowledge your  
understanding and agreement.

\_\_\_\_\_ **I understand that by accepting a return of my accumulated employee contributions, I waive,  
release, and relinquish all my rights and benefits under the Pension Plan.** I further understand that if I  
return to service with the City after accepting a return of my accumulated employee contributions, I am  
forever barred from restoring periods of prior credited service that I may otherwise be entitled to if I were  
not withdrawing my accumulated employee contributions, except to the extent that I may buy such periods  
of prior service as provided for in the Pension Plan.

\_\_\_\_\_ I have had a full and complete opportunity to consider the consequences of this return of my  
accumulated employee contributions and waiver, release, and relinquishment of all my rights and benefits  
under the Pension Plan. I have had a full and complete opportunity to consult with legal and financial  
advisors and I am still electing a return of my accumulated employee contributions.

\_\_\_\_\_ I further certify that I am over the age of 18 years and otherwise competent to enter into binding  
agreements and that I have received and reviewed the Special Tax Notice Regarding Certain Plan  
Payments.

**THIS IS AN IMPORTANT LEGAL DOCUMENT.  
BEFORE YOU SIGN, BE SURE YOU UNDERSTAND YOUR RIGHTS!!**

\_\_\_\_\_  
Employee Signature

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of:

physical presence or  
 online notarization

this \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_, who is personally  
(date) (name or person acknowledging)

known to me or who has produced \_\_\_\_\_ as identification and  
(type of identification)

did (did not) take an oath.

\_\_\_\_\_  
Notary Public



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C/O Precision Pension Administration, Inc.  
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Sunrise, Florida 33325

Phone: 954.636.7170

Toll Free Fax: 866.769.0678

AUTHORIZATION OF WITHDRAWAL AND REQUEST  
FOR PAYMENT DATA

TO: Board of Trustees

FROM: \_\_\_\_\_  
Member - Print Name

DATE OF REQUEST: \_\_\_\_\_

I hereby request reimbursement from the Pension Fund of any Contributions due me for the reasons stated below:

\_\_\_\_\_ Resignation effective as of: \_\_\_\_\_

\_\_\_\_\_ Termination of employment effective as of: \_\_\_\_\_

\_\_\_\_\_ Other (Explain): \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Member: \_\_\_\_\_

Address to send payment: \_\_\_\_\_

\_\_\_\_\_

Completed by: \_\_\_\_\_

Plan Administrator

Date Approved by Board: \_\_\_\_\_



## Direct Deposit Authorization

**Would you like to receive your Pension Payment faster and at no extra charge?**

We are glad to be able to offer you **DIRECT DEPOSIT** to your checking or savings account (no matter who you bank with) **ABSOLUTELY FREE!**

Please continue to advise us of any address changes.

**Please attach a voided check**

*Deposit slips will only be accepted for Savings Accounts*

*Requests will not be processed without a voided check for Direct Deposit to a Checking Account*

Authorization agreement for automatic deposits (ACH credits)

I hereby authorize the Fifth Third Bank, hereinafter called company, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my checking/ savings account indicated below at the financial institution named below, hereinafter called depository, to credit and/or debit the same to such account. I have enclosed a voided check for your convenience.

Financial Institution Name & Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bank phone #: \_\_\_\_\_ Checking: \_\_\_\_\_ Savings: \_\_\_\_\_

ABA Routing #: \_\_\_\_\_ Account #: \_\_\_\_\_

This authority is to remain in full force and effect until company has received written notification from me of its termination in such time and in such manner as to afford company and depository a reasonable opportunity to act on it.

Name: \_\_\_\_\_ Retired from: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security #: \_\_\_\_\_

**Please attach a voided check**

*Deposit slips will only be accepted for Savings Accounts*

*Requests will not be processed without a voided check for Direct Deposit to a Checking Account*

**City of Lauderhill  
Police Officers' Retirement Plan**

**LUMP SUM DISTRIBUTION ELECTION FORM**

To be completed by Plan Member (Transferor) with regard to the distribution to be received from the City of Lauderhill Police Officers' Retirement Plan, (the "Plan"):

PRINT NAME: \_\_\_\_\_ Total Amount (If Known) \$ \_\_\_\_\_

**I. Please select option A, B or C below:**

- A. **PAY ME:** The Plan is directed to make full payment to me, the member, less any applicable withholding described in the Special Tax Notice received with this election form.

\_\_\_\_\_  
Signature of Member                      Soc. Sec. No.                      Date

- B. **PARTIAL ROLLOVER:** The Plan is directed to mail \$\_\_\_\_\_ of my distribution to me, the member, less any applicable withholding described in the Special Tax Notice received with this election form, and \$\_\_\_\_\_ of my distribution to \_\_\_\_\_ (Name of Trustee or Plan) for deposit in accordance with the rollover provisions.

\_\_\_\_\_  
Signature of Member                      Soc. Sec. No.                      Date

- C. **DIRECT ROLLOVER:** The Plan is directed to mail \$\_\_\_\_\_ of my distribution to \_\_\_\_\_ (Name of Trustee or Plan) for deposit in accordance with the rollover provisions. Please note that our Custodian (Bank) will send the rollover check directly to your residence of record. It will be your responsibility to ensure delivery to your financial entity.

\_\_\_\_\_  
Signature of Member                      Soc. Sec. No.                      Date

The Agreement of Receiving Trustee or Plan below must be completed if Option B or C is selected.

**II. Member must sign acknowledging receipt of the special tax notice provided**

I ACKNOWLEDGE THAT I HAVE HAD THE OPPORTUNITY TO MAKE AN INFORMED DECISION REGARDING MY OPTIONS, THAT I HAVE BEEN GIVEN THE CHANCE TO CONSIDER THE DECISION WHETHER TO ELECT A DIRECT ROLLOVER FOR AT LEAST 30 DAYS AFTER MY RECEIPT OF THE SPECIAL TAX NOTICE AND THAT I HAVE BEEN PROVIDED WITH INFORMATION CLEARLY INDICATING THAT I HAVE AT LEAST 30 DAYS TO MAKE THE DECISION, AND I HEREBY WAIVE THE 30 DAY WAITING PERIOD AND ELECT AN IMMEDIATE DISTRIBUTION IN ACCORDANCE WITH MY SELECTION IN I. ABOVE.

\_\_\_\_\_  
Signature of Member                      Date

To be completed by the Authorized representative of the receiving Plan or IRA if option B or C is selected:

**AGREEMENT OF RECEIVING TRUSTEE OR PLAN**

In accordance with the above authorization of the Transferor, we agree to deposit the forthcoming rollover amount from the City of Lauderhill Police Officers' Retirement Plan into the following plan or account:

Type of Plan or Account receiving rollover (check one):

- \* \_\_\_\_\_ 401(a) [401(k), profit-sharing plan, defined benefit plan, money purchase plan, other "eligible employer plan"]
  - \_\_\_\_\_ 403(a) [annuity plan]
  - \_\_\_\_\_ 403(b) [tax-sheltered annuity]
  - \_\_\_\_\_ 457(b) [eligible deferred compensation plan maintained by government employer]
  - \_\_\_\_\_ 408(a) [Traditional IRA (not Roth IRA, Simple IRA or a Coverdell Education Savings Account)]
- \* If rollover includes after-tax contributions to a 401(a) eligible employer plan, the receiving 401(a) plan hereby agrees to accept such rollovers and agrees to separately account for such amounts rolled over including separate accounting for the after-tax employee contributions and earnings on these contributions.

\_\_\_\_\_  
Print Name and Title of Authorized Representative

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Plan Name and Account Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

Return to:

**City of Lauderhill Police Officers' Retirement Plan  
C/O Precision Pension Administration, Inc.  
13790 NW 4 Street, Suite 105  
Sunrise, Florida 33325**

**SOCIAL SECURITY NUMBER COLLECTION DISCLOSURE STATEMENT**

Pursuant to Section 119.071(5)(a)2., Florida Statutes, your social security number is requested for the purpose of determining eligibility for retirement benefits as a plan member, retiree or beneficiary; the processing of retirement benefits; verification of retirement benefits; income reporting; or other notice or disclosures related to retirement benefits. Your social security number will be used solely for one or more of these purposes.





## Residency Information – Non-Periodic Payment

Plan Name LAUDERHILL POLICE OFFICERS' RETIREMENT PLAN

Bank/Pay Group 044-962632

**If this form is not completed and sent with payment request the payment will not be processed**  
**Please complete all items in Sections A and B**

### A. Participant Information

Name: \_\_\_\_\_ Social Security#: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Home/Tax Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### B. Participant Residency Information

Please check the correct tax status:

\_\_\_\_\_ U. S. Citizen/Resident Alien \_\_\_\_\_ Non-Resident Alien

Is payment to be delivered to an address or account outside the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

If you are a Non-Resident Alien, please complete the IRS Form W8-BEN by following the instructions provided, and include with the payment request. **If IRS Form W8-BEN is not included, withholding will be processed at 30% of the gross payment.**

If you are a U. S. Citizen/Resident Alien, withholding will be calculated at 20% of any Eligible Rollover Distribution paid directly to you. Additional withholding can be requested by completing IRS form W-4P.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### ***For Fifth Third Use Only***

Input by: \_\_\_\_\_

Verified by: \_\_\_\_\_



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## AFFIDAVIT ACKNOWLEDGEMENT THAT NO QDRO'S EXIST DISTRIBUTING ANY PORTION OF MEMBER'S BENEFITS DUE FROM THE FUND

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, being duly sworn, hereby depose and state  
as follows:

1. I am a member in the **LAUDERHILL POLICE OFFICERS' RETIREMENT PLAN** applying for benefits from the Fund.
2. At the time of submission of this application, there is no QDRO that exists distributing any interest in my **LAUDERHILL POLICE OFFICERS' RETIREMENT PLAN** account to any former spouse(s).

FURTHER AFFIANT SAYETH NAUGHT.

\_\_\_\_\_  
MEMBER

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of:

- physical presence or
- online notarization

this \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_, who is  
personally  
(date) (name or person acknowledging)

known to me or who has produced \_\_\_\_\_ as identification  
and  
(type of identification)

did (did not) take an oath.

\_\_\_\_\_  
Notary Public

# **CITY OF LAUDERHILL**

## **POLICE OFFICERS' RETIREMENT PLAN**

### **SPECIAL TAX NOTICE**

**NOTE:** Several underlined provisions have been added to this notice to reflect changes in this document due to the passage of the SECURE Act 2.0. These changes have not yet been incorporated into the IRS safe harbor version of this Special Tax Notice. Please be sure to check with your tax, financial, or legal advisor regarding the underlined information.

#### **YOUR ROLLOVER OPTIONS**

You are receiving this notice because all or a portion of a payment you are receiving from the City of Lauderhill Police Officers' Retirement Plan (the "Plan") is eligible to be rolled over to an IRA or an employer plan. This notice is intended to help you decide whether to do such a rollover.

This notice describes the rollover rules that apply to payments from the Plan that are not from a designated Roth account (a type of account in some employer plans that is subject to special tax rules). If you also receive a payment from a designated Roth account in the Plan, you will be provided a different notice for that payment, and the Plan administrator or the payor will tell you the amount that is being paid from each account.

Rules that apply to most payments from a plan are described in the "General Information About Rollovers" section. Special rules that only apply in certain circumstances are described in the "Special Rules and Options" section.

#### **GENERAL INFORMATION ABOUT ROLLOVERS**

##### **How can a rollover affect my taxes?**

You will be taxed on a payment from the Plan if you do not roll it over. If you are under age 59½ and do not do a rollover, you will also have to pay a 10% additional income tax on early distributions (generally, distributions made before age 59½), unless an exception applies. However, if you do a rollover, you will not have to pay tax until you receive payments later and the 10% additional income tax will not apply if those payments are made after you are age 59½ (or if an exception to the 10% additional income tax applies).

## **What types of retirement accounts and plans may accept my rollover?**

You may roll over the payment to either an IRA (an individual retirement account or individual retirement annuity) or an employer plan (a tax-qualified plan, section 403(b) plan, or governmental section 457(b) plan) that will accept the rollover. The rules of the IRA or employer plan that holds the rollover will determine your investment options, fees, and rights to payment from the IRA or employer plan (for example, IRAs are not subject to spousal consent rules, and IRAs may not provide loans). Further, the amount rolled over will become subject to the tax rules that apply to the IRA or employer plan.

## **How do I do a rollover?**

There are two ways to do a rollover. You can do either a direct rollover or a 60-day rollover.

If you do a direct rollover, the Plan will make the payment directly to your IRA or an employer plan. You should contact the IRA sponsor or the administrator of the employer plan for information on how to do a direct rollover.

If you do not do a direct rollover, you may still do a rollover by making a deposit into an IRA or eligible employer plan that will accept it. Generally, you will have 60 days after you receive the payment to make the deposit. If you do not do a direct rollover, the Plan is required to withhold 20% of the payment for federal income taxes (up to the amount of cash and property received other than employer stock). This means that, in order to roll over the entire payment in a 60-day rollover, you must use other funds to make up for the 20% withheld. If you do not roll over the entire amount of the payment, the portion not rolled over will be taxed and will be subject to the 10% additional income tax on early distributions if you are under age 59½ (unless an exception applies).

## **How much may I roll over?**

If you wish to do a rollover, you may roll over all or part of the amount eligible for rollover. Any payment from the Plan is eligible for rollover, except:

- Certain payments spread over a period of at least 10 years or over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Required minimum distributions after age 70½ (if you were born before July 1, 1949), after age 72 (if you were born after June 30, 1949), or after death
  - Effective January 1, 2023, the required minimum distribution age was increased to age 73. Please be sure to check with your tax, financial, or legal advisor.
- Hardship distributions;
- Payments of employee stock ownership plan (ESOP) dividends;
- Corrective distributions of contributions that exceed tax law limitations;
- Loans treated as deemed distributions (for example, loans in default due to missed payments before your employment ends);

- Cost of life insurance paid by the Plan;
- Payments of certain automatic enrollment contributions that you request to withdraw within 90 days of your first contribution;
- Amounts treated as distributed because of a prohibited allocation of S corporation stock under an ESOP (also, there generally will be adverse tax consequences if you roll over a distribution of S corporation stock to an IRA); and
- Distributions of certain premiums for health and accident insurance.

The Plan administrator or the payor can tell you what portion of a payment is eligible for rollover.

**If I don't do a rollover, will I have to pay the 10% additional income tax on early distributions?**

If you are under age 59½, you will have to pay the 10% additional income tax on early distributions for any payment from the Plan (including amounts withheld for income tax) that you do not roll over, unless one of the exceptions listed below applies. This tax applies to the part of the distribution that you must include in income and is in addition to the regular income tax on the payment not rolled over.

The 10% additional income tax does not apply to the following payments from the Plan:

- Payments made after you separate from service if you will be at least age 55 in the year of the separation;
- Payments that start after you separate from service if paid at least annually in equal or close to equal amounts over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Payments from a governmental plan made after you separate from service if you are a qualified public safety employee and you will be at least age 50 in the year of the separation;
  - The SECURE Act 2.0 expanded this exemption from the additional 10% tax to include payment from a governmental plan made after you separate from service if you are a qualified public safety employee and you will have at least 25 years of service in the year of separation. This includes payments made from a tax-qualified or 403(b) plan to an employee who provides firefighting services. Please be sure to check with your tax, financial, or legal advisor.
- Payments made due to disability;
  - Including Payments made while you are terminally ill. Please be sure to check with your tax, financial, or legal advisor.
- Payments after your death;
- Payments of ESOP dividends;
- Corrective distributions of contributions that exceed tax law limitations;

- Cost of life insurance paid by the Plan;
- Payments made directly to the government to satisfy a federal tax levy;
- Payments made under a qualified domestic relations order (QDRO);
- Payments of up to \$5,000 made to you from a defined contribution plan if the payment is a qualified birth or adoption distribution;
- Payments up to the amount of your deductible medical expenses (without regard to whether you itemize deductions for the taxable year);
- Certain payments made while you are on active duty if you were a member of a reserve component called to duty after September 11, 2001 for more than 179 days;
- Payments of certain automatic enrollment contributions that you request to withdraw within 90 days of your first contribution;
- Payments excepted from the additional income tax by federal legislation relating to certain emergencies and disasters; and
  - The SECURE Act 2.0 limits such payments to a maximum of \$22,000.00. Please be sure to check with your tax, financial, or legal advisor.
- Phased retirement payments made to federal employees.

**If I do a rollover to an IRA, will the 10% additional income tax apply to early distributions from the IRA?**

If you receive a payment from an IRA when you are under age 59½, you will have to pay the 10% additional income tax on early distributions on the part of the distribution that you must include in income, unless an exception applies. In general, the exceptions to the 10% additional income tax for early distributions from an IRA are the same as the exceptions listed above for early distributions from a plan. However, there are a few differences for payments from an IRA, including:

- The exception for payments made after you separate from service if you will be at least age 55 in the year of the separation (or age 50 for qualified public safety employees) does not apply;
  - The SECURE Act 2.0 adds the alternative of 25 years of service if you are a qualified public safety employee. Please be sure to check with your tax, financial, or legal advisor.
- The exception for qualified domestic relations orders (QDROs) does not apply (although a special rule applies under which, as part of a divorce or separation agreement, a tax-free transfer may be made directly to an IRA of a spouse or former spouse); and
- The exception for payments made at least annually in equal or close to equal amounts over a specified period applies without regard to whether you have had a separation from service.

Additional exceptions apply for payments from an IRA, including:

- Payments for qualified higher education expenses;
- Payments up to \$10,000 used in a qualified first-time home purchase; and
- Payments for health insurance premiums after you have received unemployment compensation for 12 consecutive weeks (or would have been eligible to receive unemployment compensation but for self-employed status).
  - The SECURE Act 2.0 adds net income attributable to an excess IRA contribution made in a calendar year where such amounts are distributed before the tax return deadline and no deduction is allowable for the excess contribution. Please be sure to check with your tax, financial, or legal advisor.

### **Will I owe State income taxes?**

This notice does not address any State or local income tax rules (including withholding rules).

### **SPECIAL RULES AND OPTIONS**

#### **If your payment includes after-tax contributions**

After-tax contributions included in a payment are not taxed. If you receive a partial payment of your total benefit, an allocable portion of your after-tax contributions is included in the payment, so you cannot take a payment of only after-tax contributions. However, if you have pre-1987 after-tax contributions maintained in a separate account, a special rule may apply to determine whether the after-tax contributions are included in the payment. In addition, special rules apply when you do a rollover, as described below.

You may roll over to an IRA a payment that includes after-tax contributions through either a direct rollover or a 60-day rollover. You must keep track of the aggregate amount of the after-tax contributions in all of your IRAs (in order to determine your taxable income for later payments from the IRAs). If you do a direct rollover of only a portion of the amount paid from the Plan and at the same time the rest is paid to you, the portion rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions. In this case, if you directly roll over \$10,000 to an IRA that is not a Roth IRA, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions. If you do a direct rollover of the entire amount paid from the Plan to two or more destinations at the same time, you can choose which destination receives the after-tax contributions.

Similarly, if you do a 60-day rollover to an IRA of only a portion of a payment made to you, the portion rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which

\$2,000 is after-tax contributions, and no part of the distribution is directly rolled over. In this case, if you roll over \$10,000 to an IRA that is not a Roth IRA in a 60-day rollover, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions.

You may roll over to an employer plan all of a payment that includes after-tax contributions, but only through a direct rollover (and only if the receiving plan separately accounts for after-tax contributions and is not a governmental section 457(b) plan). You can do a 60-day rollover to an employer plan of part of a payment that includes after-tax contributions, but only up to the amount of the payment that would be taxable if not rolled over.

### **If you miss the 60-day rollover deadline**

Generally, the 60-day rollover deadline cannot be extended. However, the IRS has the limited authority to waive the deadline under certain extraordinary circumstances, such as when external events prevented you from completing the rollover by the 60-day rollover deadline. Under certain circumstances, you may claim eligibility for a waiver of the 60-day rollover deadline by making a written self-certification. Otherwise, to apply for a waiver from the IRS, you must file a private letter ruling request with the IRS. Private letter ruling requests require the payment of a nonrefundable user fee. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*.

### **If your payment includes employer stock that you do not roll over**

If you do not do a rollover, you can apply a special rule to payments of employer stock (or other employer securities) that are either attributable to after-tax contributions or paid in a lump sum after separation from service (or after age 59½, disability, or the participant's death). Under the special rule, the net unrealized appreciation on the stock will not be taxed when distributed from the Plan and will be taxed at capital gain rates when you sell the stock. Net unrealized appreciation is generally the increase in the value of employer stock after it was acquired by the Plan. If you do a rollover for a payment that includes employer stock (for example, by selling the stock and rolling over the proceeds within 60 days of the payment), the special rule relating to the distributed employer stock will not apply to any subsequent payments from the IRA or, generally, the Plan. The Plan administrator can tell you the amount of any net unrealized appreciation.

### **If you have an outstanding loan that is being offset**

If you have an outstanding loan from the Plan, your Plan benefit may be offset by the outstanding amount of the loan, typically when your employment ends. The offset amount is treated as a distribution to you at the time of the offset. Generally, you may roll over all or any portion of the offset amount. Any offset amount that is not rolled over will be taxed (including the 10% additional income tax on early distributions, unless an



exception applies). You may roll over offset amounts to an IRA or an employer plan (if the terms of the employer plan permit the plan to receive plan loan offset rollovers).

How long you have to complete the rollover depends on what kind of plan loan offset you have. If you have a qualified plan loan offset, you will have until your tax return due date (including extensions) for the tax year during which the offset occurs to complete your rollover. A qualified plan loan offset occurs when a plan loan in good standing is offset because your employer plan terminates, or because you sever from employment. If your plan loan offset occurs for any other reason (such as a failure to make level loan repayments that results in a deemed distribution), then you have 60 days from the date the offset occurs to complete your rollover.

### **If you were born on or before January 1, 1936**

If you were born on or before January 1, 1936 and receive a lump sum distribution that you do not roll over, special rules for calculating the amount of the tax on the payment might apply to you. For more information, see IRS Publication 575, *Pension and Annuity Income*.

### **If your payment is from a governmental section 457(b) plan**

If the Plan is a governmental section 457(b) plan, the same rules described elsewhere in this notice generally apply, allowing you to roll over the payment to an IRA or an employer plan that accepts rollovers. One difference is that, if you do not do a rollover, you will not have to pay the 10% additional income tax on early distributions from the Plan even if you are under age 59½ (unless the payment is from a separate account holding rollover contributions that were made to the Plan from a tax-qualified plan, a section 403(b) plan, or an IRA). However, if you do a rollover to an IRA or to an employer plan that is not a governmental section 457(b) plan, a later distribution made before age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies). Other differences include that you cannot do a rollover if the payment is due to an “unforeseeable emergency” and the special rules under “If your payment includes employer stock that you do not roll over” and “If you were born on or before January 1, 1936” do not apply.

### **If you are an eligible retired public safety officer and your payment is used to pay for health coverage or qualified long-term care insurance**

If the Plan is a governmental plan, you retired as a public safety officer, and your retirement was by reason of disability or was after normal retirement age, you can exclude from your taxable income Plan payments paid directly as premiums to an accident or health plan (or a qualified long-term care insurance contract) that your employer maintains for you, your spouse, or your dependents, up to a maximum of \$3,000 annually. The SECURE Act 2.0 removed the direct pay requirement from this provision. Any public safety officer receiving a governmental pension is eligible for the reduction. Please be sure to check with your tax, financial, or legal advisor.

For this purpose, a public safety officer is a law enforcement officer, firefighter, chaplain, or member of a rescue squad or ambulance crew. The SECURE Act 2.0 added Corrections Officers to the definition of public safety officer.

### **If you roll over your payment to a Roth IRA**

If you roll over a payment from the Plan to a Roth IRA, a special rule applies under which the amount of the payment rolled over (reduced by any after-tax amounts) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the Roth IRA within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a Roth IRA, later payments from the Roth IRA that are qualified distributions will not be taxed (including earnings after the rollover). A qualified distribution from a Roth IRA is a payment made after you are age 59½ (or after your death or disability, or as a qualified first-time homebuyer distribution of up to \$10,000) and after you have had a Roth IRA for at least 5 years. In applying this 5-year rule, you count from January 1 of the year for which your first contribution was made to a Roth IRA. Payments from the Roth IRA that are not qualified distributions will be taxed to the extent of earnings after the rollover, including the 10% additional income tax on early distributions (unless an exception applies). You do not have to take required minimum distributions from a Roth IRA during your lifetime. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, and IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*.

### **If you do a rollover to a designated Roth account in the Plan**

You cannot roll over a distribution to a designated Roth account in another employer's plan. However, you can roll the distribution over into a designated Roth account in the distributing Plan. If you roll over a payment from the Plan to a designated Roth account in the Plan, the amount of the payment rolled over (reduced by any after-tax amounts directly rolled over) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the Roth IRA within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a designated Roth account in the Plan, later payments from the designated Roth account that are qualified distributions will not be taxed (including earnings after the rollover). A qualified distribution from a designated Roth account is a payment made both after you are age 59½ (or after your death or disability) and after you have had a designated Roth account in the Plan for at least 5 years. In applying this 5-year rule, you count from January 1 of the year your first contribution was made to the designated Roth account. However, if you made a direct

rollover to a designated Roth account in the Plan from a designated Roth account in a plan of another employer, the 5-year period begins on January 1 of the year you made the first contribution to the designated Roth account in the Plan or, if earlier, to the designated Roth account in the plan of the other employer. Payments from the designated Roth account that are not qualified distributions will be taxed to the extent of earnings after the rollover, including the 10% additional income tax on early distributions (unless an exception applies). The SECURE Act 2.0 provides, for taxable years beginning after 2023, you are not required to take a required minimum distribution from a Roth account during your lifetime. Please be sure to check with your tax, financial, or legal advisor.

### **If you are not a Plan participant**

Payments after death of the participant. If you receive a distribution after the participant's death that you do not roll over, the distribution generally will be taxed in the same manner described elsewhere in this notice. However, the 10% additional income tax on early distributions and the special rules for public safety officers do not apply, and the special rule described under the section "If you were born on or before January 1, 1936" applies only if the deceased participant was born on or before January 1, 1936.

**If you are a surviving spouse.** If you receive a payment from the Plan as the surviving spouse of a deceased participant, you have the same rollover options that the participant would have had, as described elsewhere in this notice. In addition, if you choose to do a rollover to an IRA, you may treat the IRA as your own or as an inherited IRA.

An IRA you treat as your own is treated like any other IRA of yours, so that payments made to you before you are age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies) and required minimum distributions from your IRA do not have to start until after you are age 70½ (if you were born before July 1, 1949) or age 72 (if you were born after June 30, 1949). The SECURE Act 2.0 provides, effective January 1, 2023, the required minimum distribution age was increased to age 73. Please be sure to check with your tax, financial, or legal advisor.

If you treat the IRA as an inherited IRA, payments from the IRA will not be subject to the 10% additional income tax on early distributions. However, if the participant had started taking required minimum distributions, you will have to receive required minimum distributions from the inherited IRA. If the participant had not started taking required minimum distributions from the Plan, you will not have to start receiving required minimum distributions from the inherited IRA until the year the participant would have been age 70½ (if the participant was born before July 1, 1949) or age 72 (if the participant was born after June 30, 1949). The SECURE Act 2.0 provides, effective January 1, 2023, the required minimum

distribution age was increased to age 73. Please be sure to check with your tax, financial, or legal advisor.

**If you are a surviving beneficiary other than a spouse.** If you receive a payment from the Plan because of the participant's death and you are a designated beneficiary other than a surviving spouse, the only rollover option you have is to do a direct rollover to an inherited IRA. Payments from the inherited IRA will not be subject to the 10% additional income tax on early distributions. You will have to receive required minimum distributions from the inherited IRA.

Payments under a QDRO. If you are the spouse or former spouse of the participant who receives a payment from the Plan under a QDRO, you generally have the same options and the same tax treatment that the participant would have (for example, you may roll over the payment to your own IRA or an eligible employer plan that will accept it). However, payments under the QDRO will not be subject to the 10% additional income tax on early distributions.

### **If you are a nonresident alien**

If you are a nonresident alien and you do not do a direct rollover to a U.S. IRA or U.S. employer plan, instead of withholding 20%, the Plan is generally required to withhold 30% of the payment for federal income taxes. If the amount withheld exceeds the amount of tax you owe (as may happen if you do a 60-day rollover), you may request an income tax refund by filing Form 1040NR and attaching your Form 1042-S. See Form W-8BEN for claiming that you are entitled to a reduced 19 rate of withholding under an income tax treaty. For more information, see also IRS Publication 519, *U.S. Tax Guide for Aliens*, and IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

### **Other special rules**

If a payment is one in a series of payments for less than 10 years, your choice whether to do a direct rollover will apply to all later payments in the series (unless you make a different choice for later payments).

If your payments for the year are less than \$200 (not including payments from a designated Roth account in the Plan), the Plan is not required to allow you to do a direct rollover and is not required to withhold federal income taxes. However, you may do a 60-day rollover.

Unless you elect otherwise, a mandatory cashout of more than \$1,000 (not including payments from a designated Roth account in the Plan) will be directly rolled over to an IRA chosen by the Plan administrator or the payor. A mandatory cashout is a payment from a plan to a participant made before age 62 (or normal retirement age, if later) and without consent, where the participant's benefit does not exceed \$5,000 (not including any amounts held under the plan as a result of a prior rollover made to the plan).

You may have special rollover rights if you recently served in the U.S. Armed Forces. For more information on special rollover rights related to the U.S. Armed Forces, see IRS Publication 3, *Armed Forces' Tax Guide*. You also may have special rollover rights if you were affected by a federally declared disaster (or similar event), or if you received a distribution on account of a disaster. For more information on special rollover rights related to disaster relief, see the IRS website at [www.irs.gov](http://www.irs.gov).

### **FOR MORE INFORMATION**

You may wish to consult with the Plan administrator or payor, or a professional tax advisor, before taking a payment from the Plan. Also, you can find more detailed information on the federal tax treatment of payments from employer plans in: IRS Publication 575, *Pension and Annuity Income*; IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*; IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*; and IRS Publication 571, *Tax-Sheltered Annuity Plans (403(b) Plans)*. These publications are available from a local IRS office, on the web at [www.irs.gov](http://www.irs.gov), or by calling 1-800-TAX-FORM.

**I HAVE RECEIVED AND READ THE PRECEDING 11-PAGE  
SPECIAL TAX NOTICE:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Print Clearly Participant's Name

**Note:** Return **ONLY** this last page (numbered 12) to:

City of Lauderhill Police Officers' Retirement Plan  
Dave Williams, Plan Administrator  
Precision Pension Administration, Inc.  
13790 N.W. 4th Street, Suite 105  
Sunrise, FL 33325  
Email: [Davew@lauderhillpolicepension.org](mailto:Davew@lauderhillpolicepension.org)